

SHEAF ST & DUKE STUDIOS. FESTIVE BROCHURE

{INTRODUCTION}

Our Event Space is a multifunctional blank canvas, suited to events of all shapes and sizes.

It's perfect for a festive party - a proper knees up in a unique but well equipped space.

{WHAT WE DO}

- REALLY DECENT PARTIES
- INCLUDE A WHOLE LOT AS STANDARD
- A FUN RELAXED ENVIRONMENT

{WHAT WE DON'T DO}

- BIG SIT DOWN DINNERS
- VERY SMALL GATHERINGS



THE VENUE

SHEAF ST.



{THE EVENT SPACE}

Our main room, a highly spec'd and fully rennovated former belt factory in the city centre of Leeds.

We provide everything you need to run an unbeatable party, with your own bar, toilets, sound, lighting, visuals, staging, seating, tables and other top spec party facilities.

{THE YARDEN}

'The Yarden' our outdoor terrace comes as standard with all bookings. It can simply be used as a smoking area or chill out area.

Equipped with outdoor heaters, festoon lighting, power points, retractable rain covers (not full cover), benches and planters.



HOW IT WORKS



{HOW IT WORKS}

For our Festive Parties we run two options of hire:

Mon-Thur £900

Fri-Sat £1200

These prices not inclusive of VAT

This covers hire fee and sets you up with everything you need to throw a great party. We have a range of optional extras if you want to really pop a cherry on top of your event.

As standard you get access to the Event Space and The Yarden from 6pm - 1am.

{WHAT'S INCLUDED}

- Exclusive use of Event Space and Yarden
- Access from 6pm-1am
- Fully stocked private bar
- Bar staff
- Modular staging system
- Pioneer Pro Audio PA system
- Industry Standard Pioneer Pro DJ kit
- Movable DJ Booth
- Wired Microphone
- Tressle Tables
- Benches
- Chairs
- Private Toilets
- Accessible Toilet
- Lighting Rig
- Security Personel (for under 100 people)
- x3 Projectors - Huge Screen Projection
- 13Amp power
- Dedicated Event Contact for pre planning
- Tech Support for event duration



{OPTIONAL EXTRAS}

- Additional hours access (£100 per hour)
- Storage pre or post event (POA)
- Sound Engineer for Bands (£45 per hour)
- Additional DJ kit (POA)
- Green Room for performers (£75 per hour)
- Additional microphone setups (POA)
- Additional Tech Staff (£30 per hour)
- Additional Security (£20 per hour)
- 32Amp/63Amp power (£100/£300 per day)
- One off fee for live bands (£100)
- Livestreaming (POA)
- Confetti cleanup (£100)

{ALL PRICES EX VAT}

{PROHIBITED}

- Hire of the Sheaf St Cafeteria
- Any fire or pyrotechnic entertainment





{GUEST NUMBERS}

For Festive Parties our space is most suitable
for guest numbers between

Mon - Thurs 50 - 200

Fri - Sat 100 - 200

The capacity for your particular event will
depend entirely on the specific layout of the
room, staging, seating, food options, etc.

We recommend the best
way to use the space is with a mixture of
casual seating and a dance floor area.



{FOOD}

Sheaf St does not provide catering for events.
We have a list of fantastic vendors we have
worked with in the passt:

Manjit's Kitchen

Ox Club

BBQ & Buffets

Woodfire Pizza Co

Sarto

Luigi Street Food Italiano

We require a £150 fee for caterers
using our space.

{DRINKS}

We can offer a simple paying bar or pre paid drinks packages. These can include:

FIZZ ON ARRIVAL

ICE BUCKETS OF BEVARAGES

FREE BAR

DRINKS TOKENS

MULLED CIDER OR WINE

[For an idea on pricing, please visit our bar menu](#)

We cannot facilitate corkage packages for bookings during our festive period



{EXTERNAL SUPPLIERS}

Using external suppliers can really make your party that extra bit special. Decor, flowers, photography, bands, performers, photo booths, balloons, DJs, and much more, are all welcome at Sheaf St.

If you are using any external suppliers you will need to provide contact details and have their involvement checked and signed off by us.

Your dedicated Sheaf St event contact will work with your supplier to ensure everything runs smoothly and any relevant regulations are met.

A DJ booth setup featuring a tablet mounted on a stand, a large monitor displaying a DJ software interface, and a professional mixer with various knobs and buttons. The scene is dimly lit with blue and purple ambient lighting.

TECH SPECS



{SOUND}

X5 - POWERSOFT K SERIES AMPS

X4 PIONEER XY218S SUBS

X4 PIONEER XY122 12" PLUS 2" MID HIGHS

X8 PIONEER XY81 8" PLUS 1" MID HIGHS

X4 PIONEER XPRS 12 ACTIVE MONITORS

X2 PIONEER XPRS 10 ACTIVE MONITORS

MIDAS M32 SOUND DESK

{IN-HOUSE DJ EQUIPMENT}

STANDARD KIT INCLUDED IN BASE FEE

X1 PIONEER DJM900 NEXUS 2

X2 PIONEER CDJ3000

X2 TECHNICS 1210S MK 2

OPTIONAL EXTRAS SUBJECT TO AVAILABILITY

(QUOTE ON REQUEST)

X1 PIONEER V10

X1 PIONEER DJM900 NEXUS 2

X4 PIONEER CDJ3000

X2 PIONEER CDJ2000 NEXUS 2

X2 TECHNICS 1210S MK 7

X1 PIONEER RMX1000

X1 PIONEER DJS1000

X1 MASTER SOUNDS RADIUS 4 ROTARY MIXER

X1 ALLEN & HEATH XONE 92

{LIGHTING}

FLUORESCENT HOUSE LIGHTS
TOUCH SCREEN PC RUNNING AVOLITES TITAN MOBILE WITH
TITAN MOBILE CONTROLLER
12 X PROLIGHT FLATCOB 80 LED PAR
6 X PROLIGHT CRYSTAL 100W LED MOVING LIGHT FIXTURE
9 X CUSTOM MADE LED BATTEN STRIPS
HAZE MACHINE

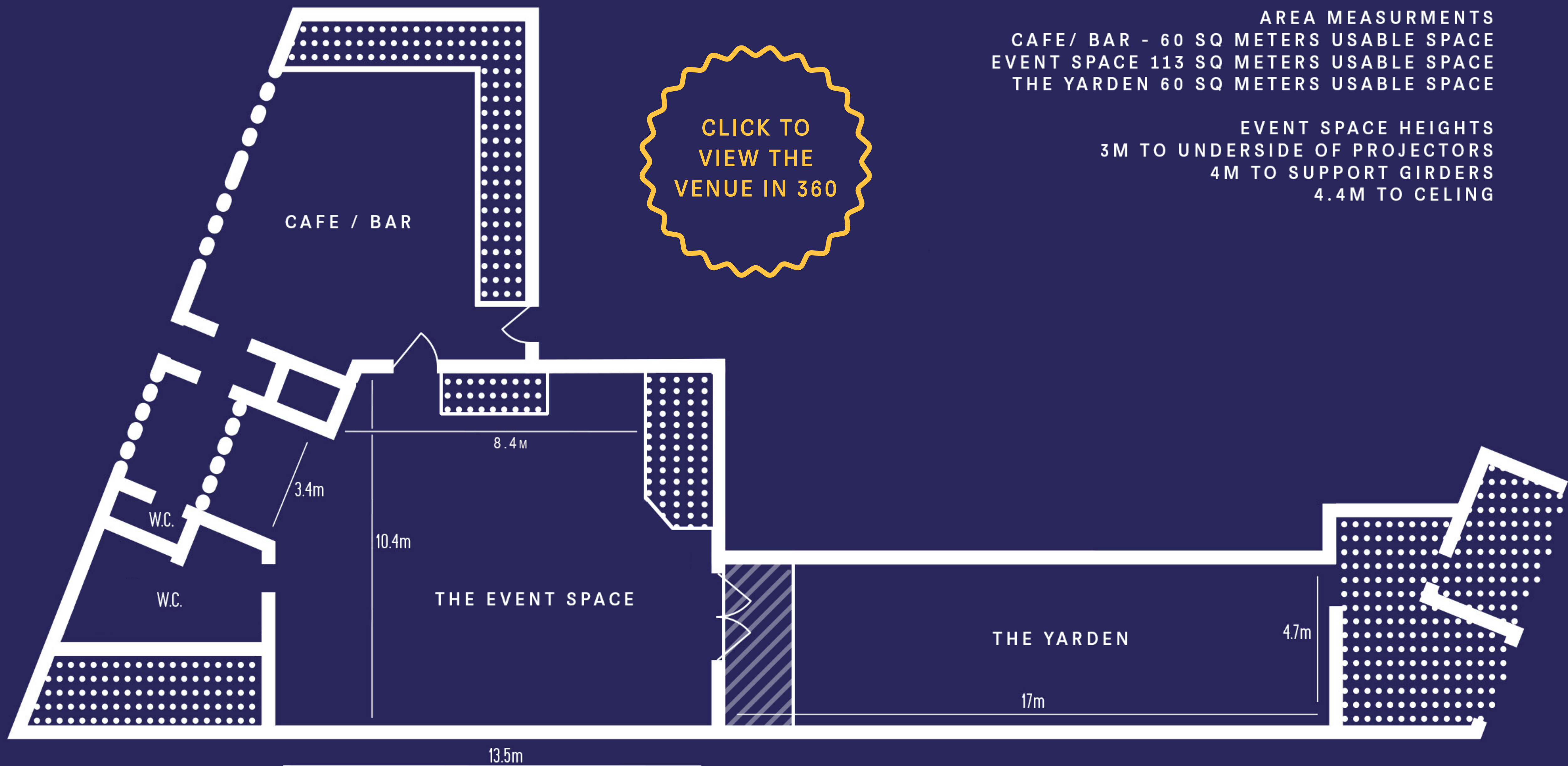
{PROJECTION}

3 X 5M RETRACTABLE PROJECTION SCREENS
3 X FULL HD PROJECTORS - HDMI INPUT ONLY (NO VGA)
POWERED BY RESOLUME 7 ON TRIPLE WIDE SCREEN
- PLEASE REQUEST CORRECT VIDEO FORMAT AND
RESOLUTION.

{STAGING AND BOOTH}

MODULAR STAGING.
MOVABLE DJ BOOTH.
MULTIPLE SETUP OPTIONS.





{CASHLESS}

Sheaf St is a completely CASHLESS venue. We only accept card payments at all bars. This is standard practice at Sheaf St – it helps keep the venue and staff safe and speeds up the bars.

{ACCESSIBILITY}

Sheaf St is a heritage building but we have made efforts to be an accessible venue within those constraints. We also always try to accommodate any specific needs.

There is a single step at our main entrance which we have a portable ramp for. Once in the building, everything is level. There are additional step free routes into the building.

Our main toilets do not have an accessible cubicle, however we have a fully accessible toilet in our adjoining workspace just a short distance away.

We have no lowered bars however our friendly bar staff are always on hand to help.

A hearing loop is in place in our event space.



{LOCAL INFO}

PARKING

There is a Pay and Display car park nextdoor to our building until 9.30pm. This has 3 accessible parking bays and electric charging points. There is also pay and display parking nearby (Sheaf St, Cudbear Street, Hunslet Road) payment by phone or via the RingGo app.

PUBLIC TRANSPORT

- 800 meters from Leeds Train Station.
- 810 meters from Leeds City Bus station.

SHEAF ST CAFE & BAR

The Sheaf St Cafe and Bar is open 7 days a week from 8:30 til late, and remains open to the public during festive parties.

Our closest essentials shop is Marks and Spencers which is a 200 meter walk away at Crown Point Retail Park.

ADDRESS

3 Sheaf Street, Leeds
West Yorkshire
LS10 1HD



{PAYMENTS and T&Cs}

Successful booking applications will be sent a full set of terms and conditions to digitally sign prior to date confirmation, along with the hire fee.

Full payment of the hire fee is required to confirm your date in our calendar.

Any breach of the terms and conditions will result in the events cancellation and additional charges.



{BOOKING PROCESS}

Contact us if you'd like to book a visit.

|

[Fill out an application form here.](#)

|

We check out availability and your requirements then provide a total cost.

|

You are sent a T&C's form and an invoice for your hire fee.

|

Your event is confirmed once payment clears.

|

You work with our Event Manager to advance your event, catering, layout, tech needs, and other requirements.

|

Your event takes place.



CONTACT US

{CONTACT}

contact events@sheafst.com
or call us with any queries on
+44 (0)113 245 9487

[Click here](#)
to submit an application for your
festive party at Sheaf St

