

SHEAF ST.  
WEDDING RECEPTIONS

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SHEAFST.COM  
@SHEAFSTREET





PHOTO CREDIT:  
TIM DUNK PHOTOGRAPHY



## {INTRODUCTION}

Our Event Space is a multifunctional blank canvas, suited to events of all shapes and sizes.

It's perfect for couples looking to create a DIY wedding reception party in a unique but well equipped space.

## {WHAT WE DO}

- REALLY DECENT PARTIES
- INCLUDE A WHOLE LOT AS STANDARD
- A FUN RELAXED ENVIRONMENT

## {WHAT WE DON'T DO}

### WEDDING CEREMONIES

{OF ANY KIND}

- BIG SIT DOWN DINNERS
- CONVENTIONAL STUFFY WEDDINGS





# THE VENUE





### {THE EVENT SPACE}

Our main room, a highly spec'd and fully rennovated former belt factory in the city centre of Leeds.

We provide everything you need to run an unbeatable post wedding party, with your own bar, toilets, sound, lighting, visuals, staging, seating, tables and other top spec party facilities.



## {THE YARDEN}

'The Yarden' our outdoor terrace comes as standard with all wedding reception bookings. It can simply be used as a smoking area or has a whole range of possibilities for providing alfresco space for your party.

Equipped with outdoor heaters, festoon lighting, power points, retractable rain covers (not full cover), raised DJ booth, benches, planters and serving hatch.

It's the perfect spot for outdoor food, an extra bar, entertainment - or simply somewhere for kids big or small to let off steam.





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# HOW IT WORKS

PHOTO CREDIT:  
THE CURRIES PHOTOGRAPHY





### {HOW IT WORKS}

For our base package we charge  
£1,600+VAT

This covers hire fee and sets you up with everything you need to throw a great party. We have a range of optional extras if you want to really pop a cherry on top of your event.

As standard you get access to the Event Space and The Yarden from 9am - 1am on either a Saturday or a Sunday.



## {WHAT'S INCLUDED}

- Exclusive use of Event Space and Yarden
- Access from 9am-1am
- Fully stocked private bar
- Bar staff
- Modular staging system
- Pioneer Pro Audio PA system
- Industry Standard Pioneer Pro DJ kit
- Movable DJ Booth
- Wired Microphone
- Tressle Tables
- Benches
- Chairs
- Private Toilets
- Accessible Toilet
- Lighting Rig
- Security Personel
- x3 Projectors - Huge Screen Projection
- 13Amp power
- Dedicated Event Contact for pre planning
- Event Manager/Tech Support for event duration





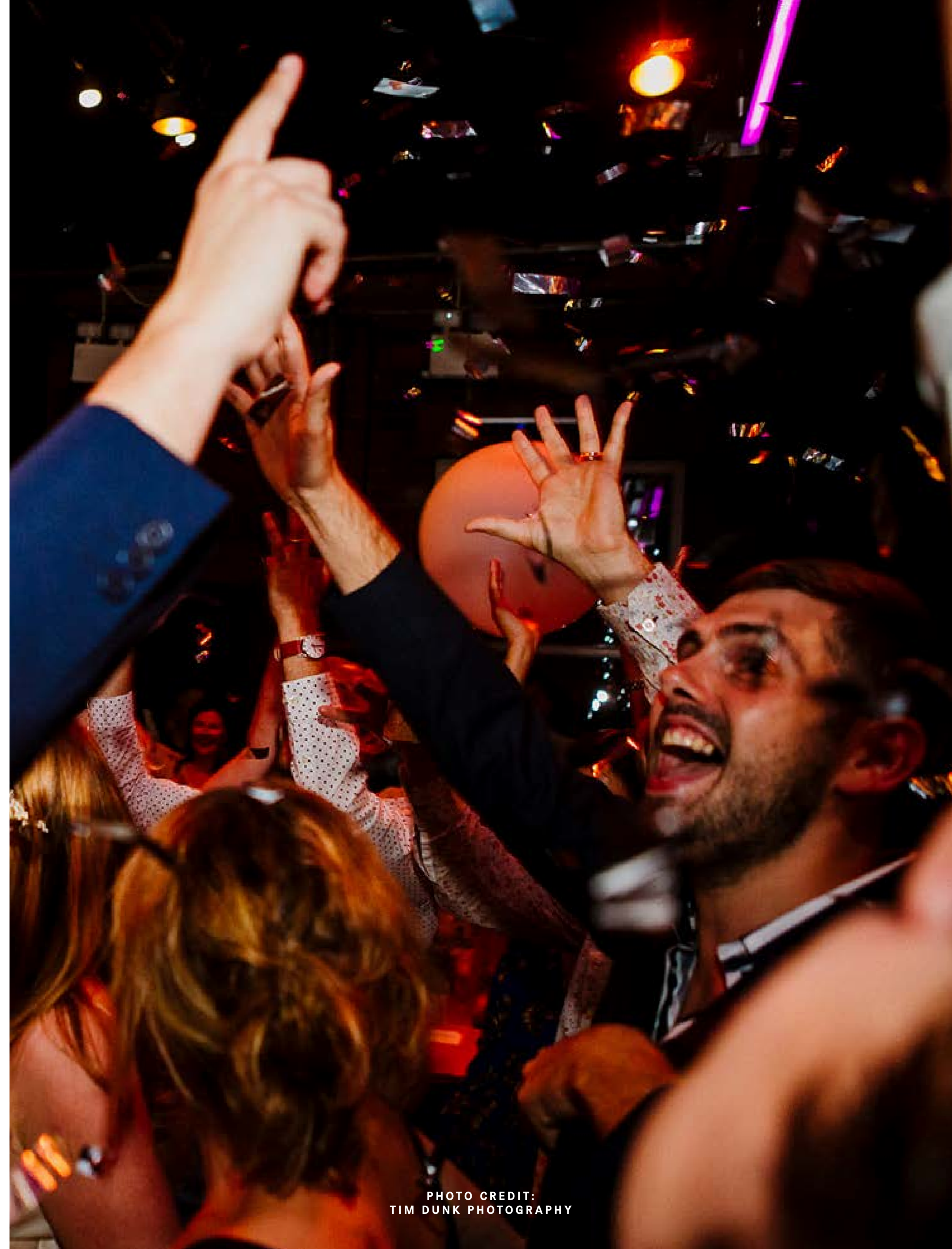
### {OPTIONAL EXTRAS}

- Additional hours access (£100 per hour)
- Storage pre or post event (POA)
- Waiting staff (£15 per person per hour)
- Sound Engineer for Bands (£45 per hour)
- Additional DJ kit (POA)
- Private breakout space (from £30 per hour)
- Green Room for performers (£75 per hour)
- Custom Sheaf St 'Cinema Letters' (£45)
- Additional microphone setups (POA)
- Additional Tech Staff (£30 per hour)
- Additional Security (£20 per hour)
- 32Amp/63Amp power (£100/£300 per day)
- One off fee for live bands (£100)
- External catering buyout fee (£250)
- Livestreaming (POA)
- Additional Glassware (POA)
- Dedicated Yarden Bar (POA)
- Confetti cleanup (£100)
- Ping Pong Table (£25)

{ALL PRICES EX VAT}

### {PROHIBITED}

- Hire of the Sheaf St Bar
- Any form of ceremony
- Any fire or pyrotechnic entertainment







## {GUEST NUMBERS}

For wedding receptions our space is most suitable for guest numbers between

70-180

The capacity for your particular event will depend entirely on the specific layout of the room, staging, seating, food options, etc.

We recommend the best way to use the space is with a mixture of casual seating and a dance floor area.





## {FOOD}

Sheaf St has its own in house catering provision - freshly prepared on site from our well renowned cafe.

Canapés from £6 per head

{GLUTEN FREE, VEGAN, VEGETARIAN AND MEAT OPTIONS}

Cheese & charcuterie board from £5 per head

{A SELECTION OF CHEESES, ORGANIC CURED MEATS AND CHUTNEY}

Main course buffet from £12.50 per head

{MEAT / VEGAN OPTION, POTATOES, GREENS, AND GRAVY}

Selection of deserts from £4 per head

{BROWNIES, DONUTS, CRONUTS AND CRUFFINS, INC VEGAN OPTIONS}

Late-night snacks - from £5 per head

{CHICKEN WINGS / CAULIFLOWER WINGS & FRIES}

It is possible to use a third party catering or a street food provider - we charge a £250 buyout fee for this option.





## {DRINKS}

We can offer a simple paying bar or pre paid drinks packages. Pre ordered drinks packages can be delivered in 3 ways

FREE BAR | TOKENS | BUFFET COLLECTION

### FIZZ ON ARRIVAL

From £5 Per head, per drink

### BASIC DRINKS PACKAGE

(House red or white wine, Beavertown Neck Oil, Red Stripe Lager, Stowford Press Cider)  
£4 per head, per drink

### ALL IN PACKAGE

(all canapes + unlimited free bar!)  
£47 per head for everyone with no limit on orders.

Custom packages and corkage deals are available on request.





### {EXTERNAL SUPPLIERS}

Using external suppliers can really make your party that extra bit special. Decor, flowers, street food, photography, bands, performers, photo booths, DJs, and much more, are all welcome at Sheaf St.

If you are using any external suppliers you will need to provide contact details and have their involvement checked and signed off by us. Some suppliers may require a buyout fee.

Your dedicated Sheaf St event contact will work with your supplier to ensure everything runs smoothly and any relevant regulations are met.

### {KIDS}

Admittance of attendees under 18 is allowed. All attendees under 18 must be supervised at all times.



A professional broadcast control room setup. In the foreground, a large mixing console with numerous buttons and sliders is visible. Behind it, several computer monitors display various software interfaces, including what appears to be a video editing or production software. A tablet is mounted on a stand, showing a control interface with several circular buttons. A desk lamp is positioned over the right side of the desk, illuminating the workspace. The overall atmosphere is technical and professional.

# TECH SPECS





## {SOUND}

**X5 - POWERSOFT K SERIES AMPS**

**X4 PIONEER XY218S SUBS**

**X4 PIONEER XY122 12" PLUS 2" MID HIGHS**

**X8 PIONEER XY81 8" PLUS 1" MID HIGHS**

**X4 PIONEER XPRS 12 ACTIVE MONITORS**

**X2 PIONEER XPRS 10 ACTIVE MONITORS**

**MIDAS M32 SOUND DESK**

## {IN-HOUSE DJ EQUIPMENT}

**STANDARD KIT INCLUDED IN BASE FEE**

**X1 PIONEER DJM900 NEXUS 2**

**X2 PIONEER CDJ3000**

**X2 TECHNICS 1210S MK 2**

**OPTIONAL EXTRAS SUBJECT TO AVAILABILITY**

**(QUOTE ON REQUEST)**

**X1 PIONEER V10**

**X1 PIONEER DJM900 NEXUS 2**

**X4 PIONEER CDJ3000**

**X2 PIONEER CDJ2000 NEXUS 2**

**X2 TECHNICS 1210S MK 7**

**X1 PIONEER RMX1000**

**X1 PIONEER DJS1000**

**X1 MASTER SOUNDS RADIUS 4 ROTARY MIXER**

**X1 ALLEN & HEATH XONE 92**



## {LIGHTING}

FLUORESCENT HOUSE LIGHTS  
TOUCH SCREEN PC RUNNING AVOLITES TITAN MOBILE WITH  
TITAN MOBILE CONTROLLER  
12 X PROLIGHT FLATCOB 80 LED PAR  
6 X PROLIGHT CRYSTAL 100W LED MOVING LIGHT FIXTURE  
9 X CUSTOM MADE LED BATTEN STRIPS  
HAZE MACHINE

## {PROJECTION}

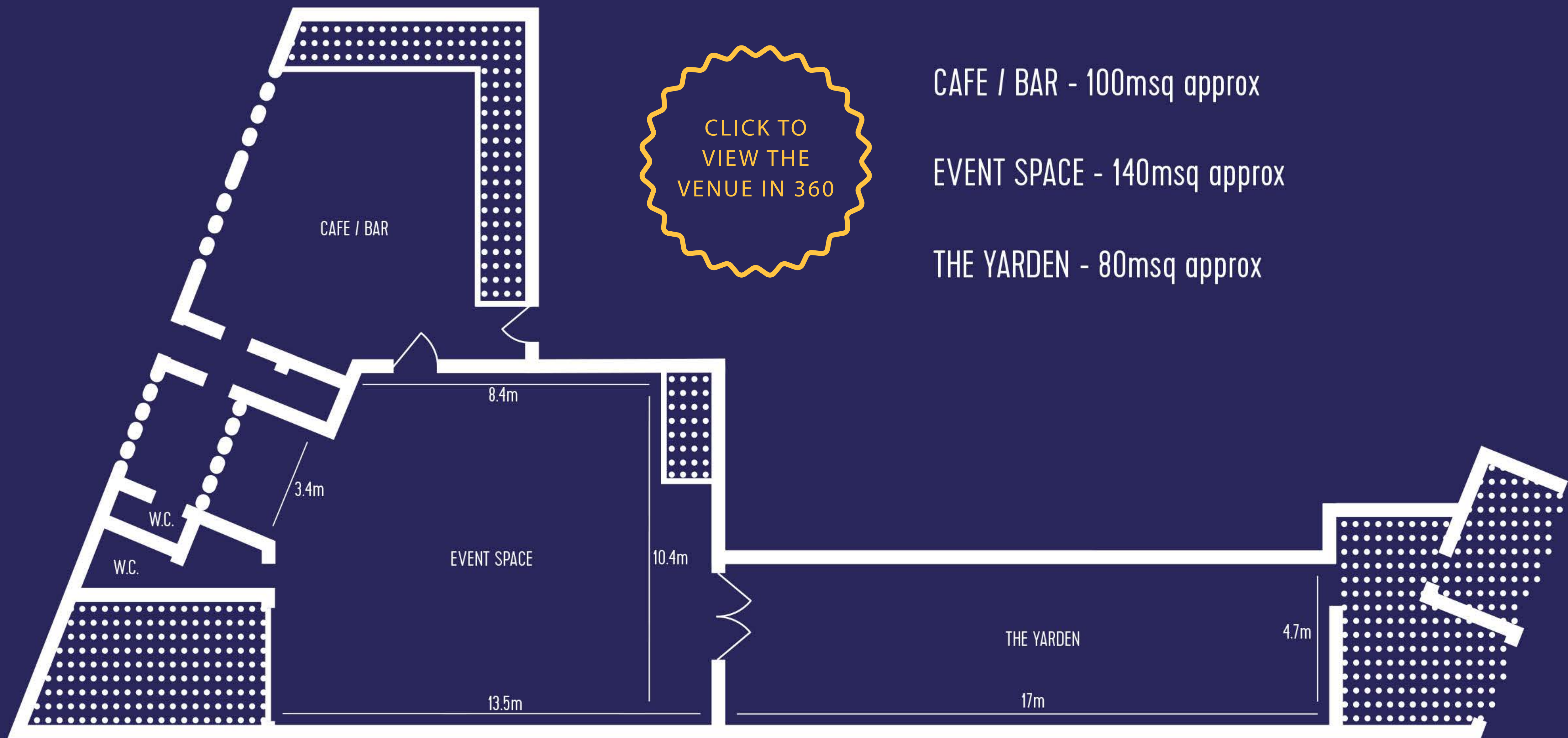
3 X 5M RETRACTABLE PROJECTION SCREENS  
3 X FULL HD PROJECTORS - HDMI INPUT ONLY (NO VGA)  
POWERED BY RESOLUME 7 ON TRIPLE WIDE SCREEN  
- PLEASE REQUEST CORRECT VIDEO FORMAT AND  
RESOLUTION.

## {STAGING AND BOOTH}

MODULAR STAGING.  
MOVABLE DJ BOOTH.  
MULTIPLE SETUP OPTIONS.











### {CASHLESS}

Sheaf St is a completely CASHLESS venue. We only accept card payments at all bars. This is standard practice at Sheaf St – it helps keep the venue and staff safe and speeds up the bars. For a full statement please [click here](#)

### {ACCESSIBILITY}

Sheaf St is a heritage building but we have made efforts to be an accessible venue within those constraints. We also always try to accommodate any specific needs.

There is a single step at our main entrance which we have a portable ramp for. Once in the building, everything is level. There are additional step free routes into the building.

Our main toilets do not have an accessible cubicle, however we have a fully accessible toilet in our adjoining workspace just a short distance away.

We have no lowered bars however our friendly bar staff are always on hand to help.

A hearing loop is in place in our event space.



## {LOCAL INFO}

### PARKING

We do not have any dedicated parking. There is a Pay and Display car park nextdoor to our building until 9.30pm. This also has 3 accessible parking bays and electric charging points. There is also pay and display parking nearby (Sheaf St, Cudbear Street, Hunslet Road) payment by phone or via the RingGo app (no cash).

### PUBLIC TRANSPORT

- 8 minute walk from Leeds Train Station.
  - 6 minute walk from Leeds City Bus station.
- For more information please [click here](#).

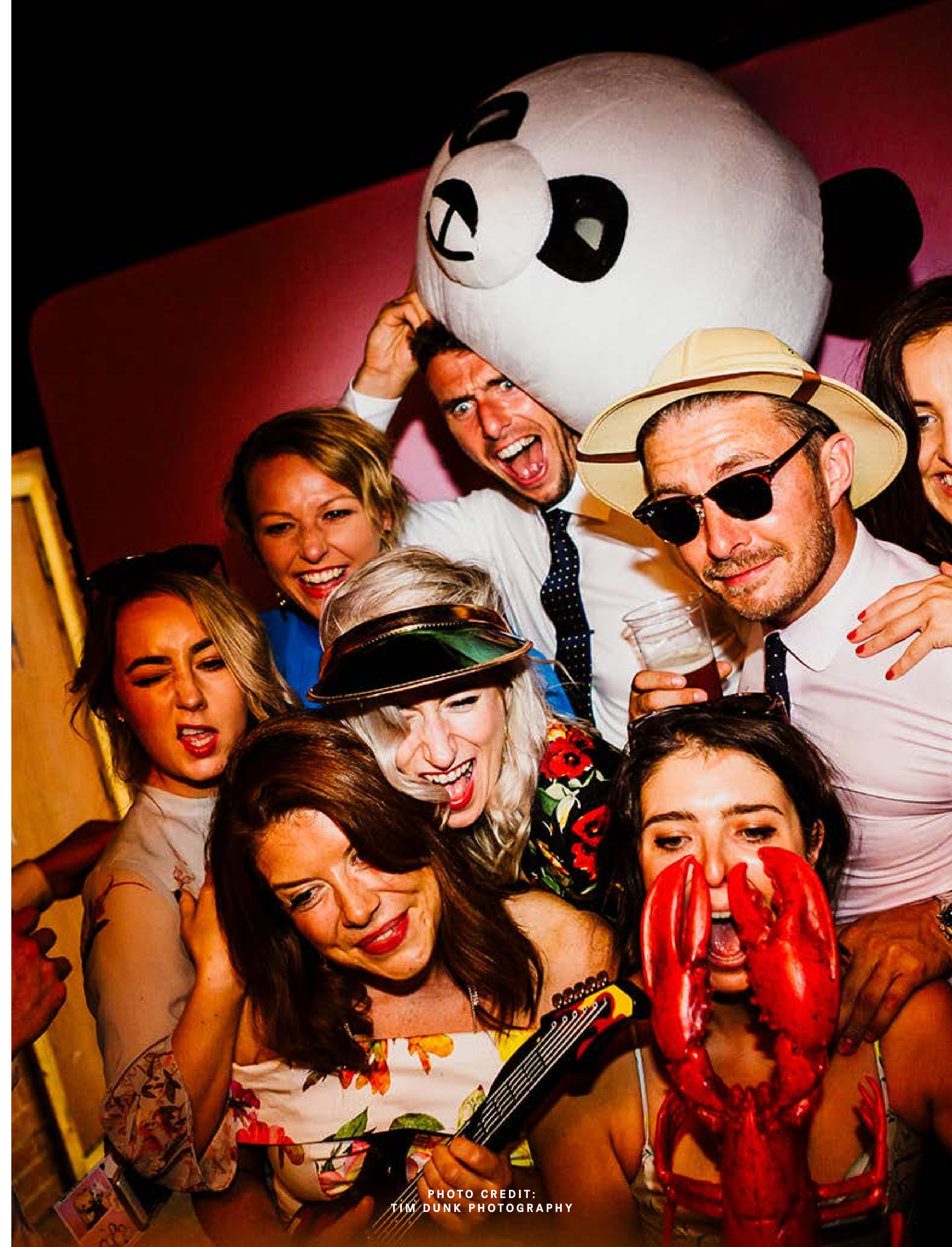
### SHEAF ST CAFE & BAR

The Sheaf St Cafe and Bar is open 7 days a week from 8:30 til late, and remains open to the public during wedding parties.

Our closest essentials shop is Marks and Spencers which is 3 minute walk away at Crown Point Retail Park.

### ADDRESS

3 Sheaf Street, Leeds  
West Yorkshire





### {PAYMENTS and T&Cs}

A 50% deposit of your total cost is due at time of booking. The remaining balance is due no later than 3 months in advance of your date.

Deposits are non refundable, but are transferable.

Successful booking applications will be sent a full set of terms and conditions to digitally sign prior to date confirmation, along with deposit payment.

Any breach of the terms and conditions will result in the events cancellation and loss of deposit.







### {COVID-19 & CANCELLATIONS}

Any events going ahead under Covid restrictions will be subject to the relevant guidance and laws at the time. These such events will be dealt with on a case-by-case basis.

If an event booked is affected by new or modified Covid restrictions, meaning it cannot go ahead as planned it is free to reschedule the event for up to 1 year after its original date. If it is impossible to reschedule the event within 1 year your deposit is refundable.



## {BOOKING PROCESS}

Contact us if you'd like to book a visit.



[Fill out an application form here.](#)



We check out availability and your requirements then provide a total cost.



You are sent a T&C's form and an invoice for your deposit.



Your event is confirmed once deposit clears.



You work with our Event Manager to advance your event, catering, layout, running order, tech needs, and other requirements.



3 months prior to your event your remaining balance is due.



Your event takes place.





# CONTACT US

{CONTACT}

contact events@sheafst.com  
or call us with any queries on  
+44 (0)113 245 9487

[Click here](#)  
[to submit an application for your](#)  
[wedding reception at Sheaf St](#)



